Job Title: Youth Support Worker (Unionized Position)

Reports to: Program Manager

Positions available: Full-time, Part-time, & Relief **(Please indicate preference on your resume)**

Job Overview: The purpose is to provide program, administration and operational support to Wyndham House programs. Providing a welcoming, friendly environment for clients and to help ensure the safety and security of all clients. The Youth Support Worker will assist in implement programming and assist clients with skills development and participate in case management as identified. Youth Support Workers will provide crisis and behavioural interventions as required.
Pay: The above rates will be paid during the probationary period and after the successful completion of the probationary period, the wage will be increased in accordance with the collective agreement.

Job Responsibilities and Duties:

- Work at minimum 36 hours per week and maximum 44 hours per week. Participate in the on-call rotation when requested, as per established contracts and procedures
- Attend monthly supervision meetings with supervisor and attend staff meetings
- Complete intake and all related administration to new clients entering the YES or Transitional Housing
- Maintain safety and security of Wyndham House programs and supervise spaces occupied by clients as per established procedures
- Implement evening, low skill/no skill programming
- Maintain and clean the program as per established routine procedures
- Participate in the ongoing assessment of clients' needs and strengths to work with Case Managers to support clients to meet their goals/responsibilities in collaboration with Wyndham House programs and services and other community providers
- Accurately complete and file records regarding clients and all other information relevant to them
- Facilitate and record clients access to medication
- Participate weekly in the program's food and nutrition program through advanced meal planning, list preparation, meal preparation and grocery shopping
- Coordinate, support, and document weekly the personal needs allowance records (Transitional Housing ONLY)
- Provide crisis intervention support in situations of physical confrontation, medical and psychiatric emergencies being experienced by clients
- Provide direction and support to new staff and student placements
- Complete and document fire drills as requested in accordance to agency policies and procedures
- Complete and document site security checks, petty cash and any other regular shift inventory tracking
- Other duties as assigned by your Program Manager

Job Competencies:

- Adaptability & Flexibility
- Communication
- Relationship building
- Problem-solving
- Initiative
- Self Management
- Stress tolerance

Agency Values:

- Empathy
- Compassion
- Person Centered
- Creative Persistence

Job Skills and Qualifications:

- CYW diploma/ or related degree strongly preferred
- 2-3 years of residential care facility experience
- 1-2 year working with youth and/or marginalized populations an asset
- Passion and commitment to an inclusive workplace; respecting and valuing the diversity of every individual

Mandatory Requirements:

- CPR / First Aid level C
- Criminal Reference Check, including vulnerable persons
- 2 doses of the COVID-19 Vaccine

Wyndham House values inclusivity and diversity in the workplace. We welcome and encourage applicants from diverse backgrounds. The more inclusive we are, the better our work will be.
We are committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act. (AODA). If you require an accommodation at any stage of the recruitment process, please email admin@wyndhamhouse.org

While we thank all applicants, only those selected for an interview will be contacted. Any information obtained during the course of recruitment will be used for employment recruitment purposes only, and not for any other purpose.

MAILING/ADMIN OFFICE
77 WESTMOUNT ROAD, UNIT 300
GUELPH, ON N1H 5J1

CONCURRENT YOUTH HUB
457 WOOLWICH STREET
GUELPH, ON

SUPPORTIVE HOUSING PROGRAMS
SUFFOLK STREET WEST
GUELPH, ON
BELLEVUE STREET
GUELPH, ON

YOUTH EMERGENCY SHELTER
18 NORWICH STREET EAST
(519) 837-3892 GUELPH, ON

(519) 822-4400 admin@wyndhamhouse.org wyndhamhouse.org @WyndhamHouseGue
@wyndhamhouseguelph wyndhamhousegue company/wyndham-house-inc
CRA # 11930 5217 RR0001

Job Type: Full-time, Part-time, & Relief **(Please indicate preference on your resume)**

Pay: Full-time/Part-time starting rates from $21.76 per hour, Relief from $21.24 per hour

Benefits:

- Casual dress
- On-site parking
- Paid time off
- Wellness program

Ability to commute/relocate:

- Guelph, ON: reliably commute or plan to relocate before starting work (preferred)

Licence/Certification:

- First Aid Certification (required)

Work Location: In person

Please reach out to admin@wyndhamhouse.org to apply.